

North Star Figure Skating Club

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Member Information Club Policies July 1, 2011 - June 30, 2012

Welcome to the North Star Figure Skating Club! In an effort to ensure that all members are aware of the policies and procedures here at NSFSC, we have prepared this "Membership Packet" which we hope you find helpful. Happy Skating!

1. General

USFS (US Figure Skating) is the governing body for figure skating in the U.S. All tests, rules and regulations for skaters from the beginning Basic Skills skater through the top Olympic skaters, are set forth through USFS. Skaters who are members of USFS are permitted to compete in USFS sanctioned competitions. All tests taken by members are recorded at USFS Headquarters in Colorado Springs, CO. NSFSC (North Star Figure Skating Club) is a USFS sanctioned club. Club members are either Home Club (NSFSC is listed on their memberships as the club that they choose to represent when they compete and test) or Non-Home Club members (these skaters represent a club other than NSFSC).

All skating business should be conducted during Office Hours at the NSFSC office upstairs at the Westboro rink. The NSFSC office phone number is (508)366-1562 X 221 and the fax number is (508) 366-0208.

2. Ice Contracts

Ice is contracted (booked) by the "season", the NSFSC "seasons" are:

Summer - July 5 – August 26

Fall/Winter – September 6 – December 30

Winter/Spring – January 2 – June 30

There will be a \$25.00 service charge for any check returned due to insufficient funds. Any repetition will require subsequent payments be made either in cash or certified check. Unsold Moves/Freestyle will be kept by the Club to accommodate new members in accordance with the stated guidelines. Forms received after the deadline date will be charged a \$15.00 late fee.

3. Membership

See Membership Application

4. Injury/Illness

A skater who has contracted Club ice who is injured or ill and is unable to skate due to the injury or illness will be issued an ice credit if a note is sent **IN WRITING** by the Skater's Physician.

5. Switch/Drop/Add Policies - NSFSC HOME CLUB

a) Individual Switch Policy - North Star Figure Skating Club is one of the few clubs which allows its members to switch pre-booked ice. We have the following switch policies:

Session Switches	
If you book:	you will receive:
1 day of ice	2 switches
2 days of ice	4 switches
3 days of ice	6 switches
4 or more days of ice	10 switches

Summer Switches	July & August
If you book:	you will receive:
\$250.00 of contracted ice	5 switches

SWITCHES MAY USED TO SWITCH AN ENTIRE DAY OR AN INDIVIDUAL SESSION

WHEN USING SWITCH, SKATER MUST TELL THE ICE MONITOR BEFORE GOING ON THE ICE. IF THERE IS NO MONITOR, SKATERS MUST COME UP TO THE OFFICE BEFORE GOING ON THE ICE. Skaters may switch only the allowed number of switches allotted to them.

Once used skaters will be charged for a walk-on.

1. If the session switched to is the same cost as the session switching from, there is no additional charge.
2. If the session switching to is lower in cost than the session switching from, it will be considered equal, there will be NO refunds.
3. If the Skater's Pro should request a switch, it is still a switch and will be counted as one of the switches allotted the skater for the season.
4. North Star Figure Skating Club switches are for **pre-booked** ice only. They can be used subject to availability. Switches are only good for the current skating season and are not redeemable for cash or credit.
5. Please note: if you do not have a switch, you must do a walk-on.

b) Drop/Add Policy - Skaters wishing to drop sessions must submit their request **in writing** 2 weeks prior and are responsible for a \$20.00 drop fee per drop. There is no charge to drop a session and exchange it for another session if it is of equal value or pay the difference if higher.

6. Folders

ALL NSFSC members who purchase ice have a folder. It is your responsibility to check your folder every time you skate. If you do not skate weekly, please ask a friend to check your folder for you. It is NOT the responsibility of your Professional to keep you up-to-date as to current events.

7. E-Mail

IMPORTANT please print clearly, we use these to send confirmation, updates, cancellations, etc. NOTE if your email address is illegible, we will not be able to send a confirmation, update or cancellation. We will not refund a payment because you did not receive email.

8. Testing is typically held on Tuesdays at the NorthStar Youth Forum.

Our Test Sessions will be posted on the bulletin board and our Web Site. It is your responsibility to ask for a "Test Application". All Test Session applications must be submitted 2 weeks prior to the Test Session date with payment and appropriate signatures.

Tests are accepted on a first-come, first-serve basis. Home Club Members, in all cases, have priority. It is your responsibility to submit your signed application and payment - NO forms will be accepted without them. Late applications will be accepted at the discretion of the Test Chairmen and **WILL** be charged a late fee of \$15.00.

All payments are NON-REFUNDABLE. There will be a \$25.00 service charge for any check returned due to insufficient funds. Any repetition will require subsequent payments be made either in cash or certified check. If a Skater decides **NOT** to test, the payment will **NOT** be applied to future tests or any other monies owed. Exception: Doctor's note.

9. Competitions

It is the Professional's responsibility to inform their students about competitions. Our staff will be glad to photocopy the form and put one in your folder. www.neicc.org website is the best place to research local competitions.

Don't forget to have the form **signed**. The **Club Secretary** and the **Test Chairman** are authorized to sign competition forms. Please assist them by having your form filled out PRIOR to asking them for their signature. They are certifying that you are a member-in-good-standing - please make sure all payments are up-to-date (forms will NOT be signed if payments are not current).

Please send your competition form as soon as possible - most competitions are allocated a certain amount of ice time and can handle a specified amount of skaters. Therefore, you should send them out as soon as you receive it.

10. "Walk-on" Policies

A "Walk-on" Skater shall be defined as any Member whose name does NOT appear on the list for the session on which the Skater wishes to skate. "Walk-ons" will be granted on a first-come, first-serve basis. If a session is full, Skater must wait 10 minutes before entering ice. Space **cannot be reserved** nor can assigned skaters swap sessions. All "Walk-on" Skaters **MUST** come to the rink in person and check with the ice monitor. The fee for a Walk-on is \$2.00 higher than the pre-paid (contracted) rate. Any skater who walks-on to any session without pre-paying or does a switch without notifying the Ice Monitor will be given a written warning stating that you are in violation of either our walk-on or switch policies. If this happens again a \$25.00 fee will be added to your account. This fee must be paid prior to skating the next time. The fee will increase to \$50.00 the next time.

Our Guest policy is for a skater from another USFS Club with a valid membership card who may do unlimited walk-ons on NSFSC ice at a rate of \$2.00 higher per session than that of a non-home club walk-on rate. A "Guest" may not pre-book ice and must sign a waiver.

Assigned Skaters (those names appear on the session list -- also known as "contracted ice" skaters) have precedence over walk-ons in ALL ways.

11. Freestyle Descriptions/Policies

Safety of our skaters is a primary concern. The right is reserved by the Club to designate a freestyle session a skating level requirement if the majority of the skaters are of a level that could jeopardize the safety of the beginning level skater. If a North Star Home Club Pro or a member of our Figure Skating Advisory Committee observes a skater that obviously does not have the speed and level of maneuvers that may put that skater or other skaters at risk, it is their responsibility to bring this first to the attention of the Skater's Professional, second, to the Skating Director, and third to the Figure Skating Advisory Committee to discuss. If this should occur, and it is necessary to switch a skater to another session, there will be no additional charges for the switch. (please refer to our ice monitor rules).

US Moves	For full USFS members who have passed Pre-Pre MITF
US Freestyle	For USFS members who have passes Pre-Pre MITF (unless otherwise specified)
BS Freestyle	For USFS Basic Skills members
Open	Moves/Freestyle/Dance (Basic 6 & up)

1. There will be 'No Admittance' to the ice for freestyle until the moves sessions are over. Skaters must leave the ice as soon as whistle blows and wait for the whistle prior to session
2. A Skater doing his/her program has the right-of-way; however, collisions should be avoided at all costs. It is very important that all skaters are aware of who is skating their program in order to give that skater right-of-way (this rule is for the safety of ALL skaters)
3. Spins must be taught and practiced between the blue lines..
4. Skaters MUST keep moving on the ice. Unless injured, a skater must get up from a fall as soon as possible.
5. Congregating at the boards, on the ice or sitting on the rink barriers is NOT permitted.
6. Skaters are NOT allowed to have refreshments on the ice other than unbreakable sealed water bottles.
7. Cell phones, ipods, etc. are not permitted on the ice.
8. Proper skating attire. No jeans please.

12. Moves-in-the-Field Policies

US Moves are for full USFS members. No music is permitted.

NOT PERMITTED on Moves Sessions: The skating of jumps and spins

13. NSFSC Harness

The harness is the property of the North Star Figure Skating Club and may ONLY be used by Professionals who are insured and a member of PSA and USFS.

14. Hockey Box Area

No spectators are allowed in this area during skating sessions - to ensure the safety of all.

Ice contracts are subject to penalties for resignation, cancellation as follows:

15. Resignation and Cancelling Ice Time

Any member wishing to leave the North Star Figure Skating Club is **REQUIRED** to send a letter to the Club Secretary stating their reasons for leaving the Club. NSFSC must receive the resignation letter 2 weeks prior to resigning or cancelling ice time, otherwise, the member is responsible for all contracted ice to date. The member is responsible for a \$20.00 resignation fee and must make full payment of all contracted ice prior to receipt of resignation letter. If a skater stops skating and the NSFSC does not receive the resignation letter, the member is responsible for all ice contracted. The membership fee is non-refundable. Exceptions are as follows: 50% refund in membership due to injury or illness if resignation is within 60 days of receipt of membership fee and must be accompanied by a Physician's letter.

16. Guest Policy

A Skater from another USFS Club with a valid membership card may do unlimited walk-ons on North Star Figure Skating Club ice at a rate of \$2.00 higher per session than that of a non-home club walk-on rate. A guest may **not** pre-book ice. A waiver is required and must be signed prior to skating or coaching on North Star Figure Skating Club ice. Please see our ice monitor prior to skating.

17. Skating on our ice

Skaters must 1st check in with the ice monitor prior to skating. Skaters must wait for whistle to enter ice and must exit ice immediately when second whistle blows.

Please use your cell phone for exact time as many rink clocks are off by a minute or two.

SESSION ICE COST CHART

MINUTES	US	BS	MAX # OF SKATERS	COST
60	X		22	\$14.00
60		X	26	\$13.00
50	X		22	\$13.00
50		X	26	\$12.00
45	X		22	\$12.00
45		X	26	\$11.00
40	X		22	\$11.00
40		X	26	\$10.00
Moves	X		20	\$ 5.00